

Careers 7

Careers & Employability

Instructor:

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Supply List:	Binder, pencil, eraser, Chromebook - CHARGED, assignment notebook.
Course Description:	Careers 7 will help students explore career aptitudes and interests, develop soft skills needed for employment, practice financial skills, and self-evaluate their mastery of Wisconsin Common Career Technical Standards. Students will also develop career documents and their Academic and Career Plan (ACP) file.
Essential Learning Outcomes: <i>Based on Wisconsin's Common Career Technical Standards (WCCTS) and Personal Financial Literacy Standards</i>	I can (and I am working toward): <ul style="list-style-type: none">● Think and work creatively to develop innovative solutions to problems & opportunities. (CCTS.4C1)● Formulate and defend judgements and decisions by employing critical thinking skills. (CCTS.4C2)● Communicate and collaborate with others to accomplish tasks and develop solutions to problems and opportunities. (CCTS.4C3)● Consider, analyze and apply an awareness of self, identity and culture to identify skills and talents. (CCTS.CD1)● Discuss careers and skills needed in various fields. (CCTS.CD3)● Identify and apply employability skills. (CCTS.CD4)● Demonstrate leadership by effectively communicating ideas. (CCTS.LE1)● Develop strategies to make intentional financial decisions. (PFL.FM1)● Compare the effect of personal income on their goals. (PFL.EE1)● Demonstrate their ability to use money management skills and strategies. (PFL.MM1)● Explore savings concepts to attain financial security. (PFL.SI1)● Examine the benefits and costs of using credit. (PFL.CD1)● Contrast different types of risk and how it could affect their financial decisions. (PFL.RMI1)
Student Rights:	<ul style="list-style-type: none">➤ I have a right to be heard and a responsibility to listen to others.➤ I have a right to learn and a responsibility to do my best.➤ I have a right to use school property and a responsibility to respect it.➤ I have a right to excel and a responsibility to be a good sport.➤ I have a right to feel safe and a responsibility to look out for others.➤ I have a right to get help and a responsibility to ask for it.➤ I have a right to be myself and a responsibility to accept others' differences.➤ With every right comes a responsibility. By taking responsibility, we make our world better.
Classroom Policies:	Passes – Only two (2) bathroom passes are allowed during the hour. Passes for other reasons are <u>not allowed</u> during class time. Please address your personal needs between classes. Student must ask permission and obtain a pass before leaving the room. Student must sign out in the record book.

	<p>Tardiness – A clear understanding of the material being covered is best met with good attendance. Those students not in their assigned seat at the beginning of class are considered tardy and will be recorded as such in the computer. (<u><i>School District of Stratford Grade 6-12 Student/Parent Handbook</i></u>) A partial loss of daily points may result. Students more than 5 minutes late to class will be marked absent.</p> <p>Classroom Equipment – Equipment in the classroom is to enhance the learning experience of ALL students. Show respect to all equipment. Mistreatment of equipment will result in fines to maintain or replace it, disciplinary action or both.</p> <p>Food & Drink – Due to Chrome-book use, food and drink are NOT ALLOWED in the classroom.</p>
<p>Expectations:</p>	<p>In addition to the Tiger Classroom Pride Expectations matrix (attached), students are expected to:</p> <ol style="list-style-type: none"> 1. Complete assignments on time. Be sure to do ALL required steps. 2. Pick up after oneself in the classroom. If you use something, put it back. If you dropped something, clean it up. 3. Keep track of your materials. Arrive at class with a CHARGED chrome book. Make use of your binder to file notes and hand-outs. Take your materials with you at the end of class. 4. Always ask and obtain a pass before leaving the room. Sign out in record book. 5. Only use cell phones in accordance with SDS Student/Parent Handbook rules. NO PHONES out in the classroom unless teacher’s permission is granted. 6. Maintain a positive attitude, be supportive of each other, and work as a team. 7. Follow the Golden Rule: _____ 8. Return <i>Syllabus Acknowledgement Form</i> signed & dated by both student & parent/guardian.
<p>Academic Integrity Policy:</p>	<p><i>Academic dishonesty is plagiarism, submitting falsified or invented information as fact, unauthorized use of tools, notes, textbooks or electronic devices on assessments, being complicit in the act of allowing another student to copy work or copying another student’s work and submitting as your own. (School District of Stratford 6 – 12 Student/Parent Handbook)</i></p> <p>Some class work will be expected to be done independently. Students who violate the guidelines of such work will be handled on an individual basis. If a student is unclear whether the work is group or independent work, it is the student’s responsibility to ask. If you are struggling with the work, please ask me for help. That’s what I’m here for. Please be advised that Athletic & Activity Code consequences also pertain to academic integrity violations.</p> <p>1st Offense: Dean of Students (Coaches/Advisors) and parents to be contacted. The student may be allowed to redo the assignment/minor assessment for partial credit (up to 70%).</p> <p>2nd Offense: Principal, Dean of Students (Coaches/Advisors) and parents to be contacted. The student receives a zero on the assignment/minor assessment with no opportunity to recover the lost points.</p> <p>3rd Offense: Same as 2nd offense. Additionally, the student could risk failing the course due to a lack of points.</p>
<p>Grading:</p>	<p>Students will be challenged to demonstrate their knowledge through the use of multiple intelligence themed projects and presentations to further develop their higher level thinking skills and ability to use technology to communicate.</p>

Overall grading scheme for the trimester is as follows:

Formative Assessment: 20% + **Summative Assessment:** 80%
Participation and Worksheets Tests, quizzes, projects

Grading Scale

93-100 A
90-92 A-
87-89 B+
83-86 B
80-82 B-
77-79 C+
73-76 C
70-72 C-
68-69 D+
66-67 D
65 D-
0-64 F

Students are strongly encouraged to organize and save all graded work until accurate recording of the work in Skyward has been verified.

Make-up work: Students are solely responsible to obtain and make up all their missed work. (*School District of Stratford Grade 6-12 Student/Parent Handbook*) Students will have *five (5) school days after the absence* to complete missed work. After the fifth day, the student may receive a zero(s). **Unexcused absences will result in a zero in the grade book for that day(s).**

To make up an excused absence, students must consult instructor to obtain materials or other class work missed prior to or within five (5) school days after the absence. Alternate assignment may be given to recover missing daily points.

Helpful Hints regarding absences:

- Attend class regularly. You cannot “make-up” discussions/group activities that took place.
- Schedule an appointment with your teacher, if you need extra help.
- Use your class work time wisely.

Late work policy: I will accept one late assignment (one day late). (Projects and presentations will not be accepted late, unless arranged prior to the due date.) **After the first late assignment, the student will need to complete the time management reflection and attach it to the late assignment with a reduction in grade.

Retakes: Any student can retake a written summative assessment, one time, in order to earn up to a 89% after completing one remediation. Retake needs to be completed within one week of original written assessment. Written assessment will measure the same concepts but may include different questions. “Retake” will be indicated in the comments section of the gradebook upon completion.

Posting of Grades: Grades are updated weekly. Please access the Stratford School District website and enter Skyward to view your grade for this class.